

Claude Certified Associate - Foundations

CCA-A
Official exam code CCA0-F

Client-facing / delivery practitioners (consultants, sellers, delivery, ops, PM). Non-technical.

60	720	7	120 min	\$99	12 mo
SCORED ITEMS	TO PASS, OF 1000	WEIGHTED DOMAINS	TIME LIMIT	LIST PRICE	VALIDITY

This is a ledger, not a brochure

Most exam guides are read once. This one is meant to be marked up: you record where you actually are against each domain, work the two that cost you most, log two timed mocks, and end on a line that says book or do not book. Print it, or annotate it on screen.

Every *exam* figure — item count, cut score, domain weights, fee, validity — is transcribed from Anthropic's published blueprint, version 1.0-2026-07. The study-pace and mock-timing figures are this site's own, not Anthropic's. It does not reproduce exam content, and it is not the official guide.

Take the free CCA-A diagnostic

Read the full guide online



What the CCA-A weighs

Weights are the share of scored items drawn from each domain. The item counts are those weights applied to a 60-question exam, which is the number worth budgeting study hours against.

D1	Prompting & Task Execution		14%	~8 items
D2	Output Evaluation & Validation		21%	~13 items
D3	Product & Model Selection		12%	~7 items
D4	Workflow Integration & Solution Design		16%	~10 items
D5	Configuration & Knowledge Management		12%	~7 items
D6	Governance, Risk & Responsible Use		15%	~9 items
D7	Troubleshooting & Optimization		10%	~6 items

Where the exam actually is

Output Evaluation & Validation alone carries 21% — about 13 of the 60 items. The three heaviest domains together are 52% of the paper.

How the result comes back

Pass or fail with a scaled score from 100 to 1000, plus the percentage of items you answered correctly in each domain. Those per-domain percentages are reported to help you read your performance; they do not decide the pass.

Tick what you know. Cross what you do not.

That is the whole system. Two marks, and you add them up.

- ☒ **Tick.** You could explain this to someone else without looking it up.
- ☐ **Cross.** You could not. This is what you study.

Then add up your ticks

Each domain page has a score box. Count your ticks, write the number in, and compare it with how many questions that domain is worth. A domain worth 16 questions where you ticked 2 of 6 topics is where your exam is won or lost.

Do it in this order

1. **Take the free diagnostic first, before you revise.** Write your score on page 5. Revising first only tells you what looks familiar.
2. **Go through pages 6 to 10 and mark every topic** tick or cross. Be hard on yourself here. A generous tick costs you an exam fee later.
3. **Study the two domains with the most crosses and the highest question count.**
4. **Sit a full mock, then mark the same pages again** in the second column. Anything that went from tick to cross is what the real exam would have caught.

Take the free diagnostic

Open the 60-question mock

How the questions are written

Every question follows the same shape. Knowing the shape is worth a few marks on its own, because you stop misreading what is being asked.

1. THE SITUATION	A short description of a real setup and what is going wrong. Two or three sentences. Every number in it matters.
2. THE CATCH	A phrase that rules most answers out on its own — "as a first step", "without adding infrastructure", "easiest to maintain". Read this before you read the answers.
3. THE QUESTION	"Which is most effective" and "what would you check first" are different questions. Answer the one asked.
4. HOW MANY TO PICK	Some questions want one answer, some want two or more. The question always tells you. Check this first.
5. THE ANSWERS	Usually one right, one that does too much, one that fixes a different problem, and one that is simply wrong.



When you are not sure of the answer

Check how many answers to pick	It changes the question. The wording always tells you.
Use the catch to rule answers out	"As a first step" or "easiest to maintain" usually removes two of them straight away.
Prefer the answer that changes the design	Where one answer changes how the thing is built and another just changes the model or the wording, the build answer is usually the one being tested.
Watch for the answer to a different problem	It will be correct in general and wrong here. Check it against the symptom described.
Flag it and come back	You have about 2.0 minutes a question. A flagged question you return to beats a guess you never revisit.

Write down where you are before you revise

A number you wrote two weeks ago is the only proof the fortnight worked. Take the diagnostic without revising first, and fill the top row in.

Your diagnostic

DATE	QUESTIONS RIGHT	OUT OF	WEAKEST DOMAIN
		10	

How you did in each domain

The middle column is how many questions that domain is worth on the real exam. Write in how many you got right, and the difference is your gap — the number of marks currently sitting on the table.

DOMAIN	QUESTIONS ON THE EXAM	YOU GOT RIGHT	GAP
D1 Prompting & Task Execution	about 8		
D2 Output Evaluation & Validation	about 13		
D3 Product & Model Selection	about 7		
D4 Workflow Integration & Solution Design	about 10		
D5 Configuration & Knowledge Management	about 7		
D6 Governance, Risk & Responsible Use	about 9		
D7 Troubleshooting & Optimization	about 6		
Total	60		

Your mocks

A mock score is a guide to how ready you are, not a prediction of your official result. It uses the same 720 pass mark so you can compare week to week, but only Anthropic scores the real exam.

DATE	QUESTIONS RIGHT	OUT OF	PASSED?	WHAT WENT WRONG
		60		
		60		

Sit a full 60-question mock

Two domains

D1

Prompting & Task Execution

14% of the exam · about 8 of 60 items

YOUR SCORE FOR THIS DOMAIN	After the diagnostic _____ of 8	After the mock _____ of 8
TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Prompting Strategy by Task Type: Analysis, Research, Drafting, Brainstorming	☐	☐
	☐	☐
	☐	☐

D3

Product & Model Selection

12% of the exam · about 7 of 60 items

YOUR SCORE FOR THIS DOMAIN	After the diagnostic _____ of 7	After the mock _____ of 7
TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Selecting the Right Claude Product Feature	☐	☐
	☐	☐
	☐	☐

NOTES – WHAT YOU GOT WRONG, AND WHY

Output Evaluation & Validation

D2

21% of the exam · about 13 of 60 items

YOUR SCORE FOR THIS DOMAIN

After the diagnostic _____ of 13

After the mock _____ of 13

TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Evaluating Claude Output for Accuracy & Completeness Accuracy and completeness are two independent checks, not one: an output can be fully correct on every claim it includes and still fail by silently dropping items, or it can cover everything asked and still get a fact wrong.	☐	☐
Identifying Hallucinations, Inconsistencies & Bias in AI Output	☐	☐
Editing & Adapting Outputs for the Intended Audience A first Claude draft is rarely the version you hand to its actual reader.	☐	☐
Choosing Output Formats: Artifacts vs Inline vs Structured Data Choosing how a Claude response looks is really two independent decisions, not one three-way pick.	☐	☐

NOTES – WHAT YOU GOT WRONG, AND WHY

Workflow Integration & Solution Design

D4

16% of the exam · about 10 of 60 items

Using Claude to analyze requirements and use cases, leveraging it for research, planning, and process optimization, supporting solution design and iteration, integrating Claude into existing workflows to augment or redesign them, and communicating Claude's value and limitations to stakeholders.

YOUR SCORE FOR THIS DOMAIN

After the diagnosticof 10

After the mockof 10

TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Using Claude for Research, Planning & Solution Development Beyond one-off Q&A, Claude is used as a research and planning partner across a three-stage arc: research a problem, draft an approach, then refine it over several turns before anything ships.	☐	☐
Integrating Claude into Existing Workflows	☐	☐
	☐	☐
	☐	☐

NOTES – WHAT YOU GOT WRONG, AND WHY

Two domains

D5

Configuration & Knowledge Management

12% of the exam · about 7 of 60 items

YOUR SCORE FOR THIS DOMAIN	After the diagnostic _____ of 7	After the mock _____ of 7
TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Configuring & Maintaining Claude Projects	☐	☐
Managing Uploaded Knowledge & Connectors	☐	☐
	☐	☐

D7

Troubleshooting & Optimization

10% of the exam · about 6 of 60 items

YOUR SCORE FOR THIS DOMAIN	After the diagnostic _____ of 6	After the mock _____ of 6
TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Adjusting Approach Based on Feedback & Results	☐	☐
Optimizing AI Workflows for Efficiency	☐	☐
	☐	☐

NOTES – WHAT YOU GOT WRONG, AND WHY

Governance, Risk & Responsible Use

D6

15% of the exam · about 9 of 60 items

Identifying appropriate versus inappropriate AI use cases, applying data-sensitivity, regulatory, and privacy considerations before data enters Claude, following organizational AI governance policy, and reasoning through the ethical implications of AI usage.

YOUR SCORE FOR THIS DOMAIN

After the diagnostic

of 9

After the mock

of 9

TOPICS IN THIS DOMAIN	KNOW IT	AFTER MOCK
Identifying Appropriate vs Inappropriate AI Use Cases	☐	☐
Before building a workflow around Claude, judge whether a task is one Claude is allowed and well-suited to do, not just whether it is technically possible.		
Following Organizational AI Governance Policy	☐	☐
	☐	☐
	☐	☐

NOTES – WHAT YOU GOT WRONG, AND WHY

Work every concept, free

Two weeks, in the order that pays

People already working with Claude day to day report 2-4 weeks at 60-90 minutes a day.
From a cold start, 6-8 weeks. The order matters more than the hours.

WHEN	WHAT	RECORDED ON
Day 1	Diagnostic, cold. No revision first. Write the per-domain percentages down.	Page 5
Day 1	Mark every domain in the first-pass column, honestly.	Pages 6–10
Days 2–6	Output Evaluation & Validation first — 21% of the paper, and the single largest block of marks available.	Page 7
Day 7	Full 60-question mock , timed, no notes. The mock here runs tighter than the real 120 minutes on purpose — train faster than race pace.	Page 5
Days 8–12	Workflow Integration & Solution Design , plus whatever the mock exposed. Re-mark in the second column.	Page 8
Day 13	Second timed mock. Different questions, same conditions.	Page 5
Day 14	The decision on page 12. Book, or take another week.	Page 12

Fourteen days, at a glance

1
MEASURE
☐

2
WORK
☐

3
WORK
☐

4
WORK
☐

5
WORK
☐

6
WORK
☐

7
MOCK
☐

8
WORK
☐

9
WORK
☐

10
WORK
☐

11
WORK
☐

12
WORK
☐

13
MOCK
☐

14
DECIDE
☐

Tick each square as the day is done. Two squares are timed mocks; the last one is the decision on page 12.

Day 1 starts here

Day 7 mock



Booking, sitting, and what happens if it goes wrong

Registering

Registration and scheduling run through the Anthropic Partner Academy and Pearson VUE: open your exam's page on the Partner Academy, read the terms and exam policy, register and check out (the fee shown reflects any partner-tier discount), create your Pearson VUE account from the confirmation, then choose a date and either online proctoring or a test centre. You can cancel or reschedule up to 24 hours ahead; inside 24 hours the fee is forfeit.

If you do not pass

Retakes wait 14 days after the first attempt, 30 after the second, 90 after the third, up to four attempts in a rolling twelve months. The fee applies to every attempt. Limits are per exam, so a fail on one does not block registering for another.

Pacing, on the day

120 minutes for 60 scored items is 2.0 minutes each. Check yourself at the quarter marks.



The decision

Second mock cleared 720 with room

☐ yes☐ no

No domain still carrying empty boxes above 15% weight

☐ yes☐ no

Sat both mocks under time, without notes

☐ yes☐ no

Three yes: book it. Any no: one more week. Booked for

Sit the mock that decides it

Registration walkthrough

On the day

Government-issued photo ID, and the name on it must match your registration exactly. The workspace has to be clear of notes, books, phones, secondary monitors and any recording device. You accept a confidentiality agreement before the exam begins; declining ends the session with no refund.

Afterwards

The credential is valid 12 months. On-time renewal is a free, non-proctored assessment on the Partner Academy; let it lapse and you retake the full exam at the full fee.

